

**BRAIDWOOD LIONS CLUB 2024 SUMMERFEST
ARTS & CRAFTS SHOW AND FLEA MARKET**



DATE: Saturday, JULY 20 & Sunday JULY 21, 2024
TIME: 9:00 a. m. to 5:00p.m. (both days)
WHERE: Braidwood City Park, Corner of Center & 1ST ST. in Braidwood, IL.)
(one block north of Route 113 & Center St. in Braidwood, IL.)
SIZE: 10 ft. wide by 10 ft. deep
COST: \$25.00 for 1 day or \$35.00 for 2 days
(All fees are non-refundable and must accompany application)
Electric Fee: \$5.00 each day (see below)

SET UP TIME: Starting at 6:00 a.m. on day of event. **No Earlier Than 5:00p.m. on Friday (7/19).*
Vendors wishing to set up on Friday (7/19) evening must call 779-233-1026 prior to arrival to ensure a coordinator is present before setting up

**** PLEASE BE SURE TO READ ALL OF THE TERMS & CONDITIONS CAREFULLY (2 PAGES) ****
APPLICATION MUST BE COMPLETED ON PAGE 3

****ALL VENDOR APPLICATION FORMS & PAYMENTS MUST BE POSTMARKED OR TIMESTAMPED
BY WEDNESDAY JULY 3, 2024****

****ABSOLUTELY NO APPLICATIONS OR PAYMENTS WILL BE ACCEPTED AFTER THE DEADLINE****

ARTS & CRAFTS SHOW AND FLEA MARKET TERMS & CONDITIONS

1. Reservations will be accepted on a first-come, first paid basis. (Only 1 vendor per distributor. e.g., Mary Kay, LuLaRoe, Tastefully Simple, Tupperware, Avon, etc.)
2. The number of vendors selling specific items may be limited by the event coordinator. (e.g., tumblers, t-shirts, flags, key chains, jewelry, mugs, etc.)
3. Vendors must check in with the Event Coordinator upon arrival.
4. Set-up to remain within assigned 10' x 10' area.
5. ****NEW FOR 2024**** Vendor arrival times for setup will be staggered to prevent congestion and will be assigned by the event coordinator. Vendors may **NOT** arrive before their designated arrival time. Anyone who arrives before their designated arrival time will be denied entry until their designated time.
6. All spaces will be assigned on a first come – first serve basis and will be assigned by the event coordinator. There will be no “grandfathering” of vendor spots.
7. Vendors must stay until 5pm. No early breakdown. Vendors observed breaking down and leaving early may not be asked/allowed to return.
8. All vendors are expected to conduct themselves in a professional manner. Discourteous behavior or actions towards other vendors, Event Coordinators, event volunteers or spectators may result in a vendor being asked to leave the grounds without refund and not being invited to return.
9. All spaces will be limited to items suitable to the character of a Flea Market & Arts Craft Show. **OBJECTIONABLE MERCHANDISE** will be removed at the discretion of the operators of this show.
10. Exhibitors must provide own set-ups - tables, chairs, canopies, covers, etc. All canopies must be anchored and/or weighted down to prevent them from moving or blowing away.
11. Each exhibitor will be responsible for their space and cleaning of their space before leaving. There will be no disposal of booth supplies or large items allowed onsite.
12. All exhibitors will be responsible for sales taxes on their merchandise where applicable.

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TERMS & CONDITIONS CONTINUED.....

13. **The following are not allowed to be sold and are prohibited on Braidwood Park District property. Items include, but are not limited to:**
 - alcoholic beverages / items containing alcohol
 - tobacco products / tobacco paraphernalia
 - controlled substances
 - drug paraphernalia
 - items containing cannabis and/or THC / cannabis/THC paraphernalia
 - firearms
 - knives/swords or other weapons
14. Due to health department regulations, the cooking of foods will not be allowed by vendors. Pre-packaged, sealed and labeled food & drink items shall be permitted as long as required signage is posted at the booth and visible to the public. Required signage will be provided by the Event Coordinator.
15. No animals or pets will be allowed on any festival grounds. ADA Service Dogs will be permitted.
16. After set-up is finished vehicles must be moved to designated parking spaces unless prior arrangements have been made with the event coordinator. Vehicles may not block walkways.
17. Electric hook ups are limited and are reserved on a first come, first serve basis.
Before submitting this application or payment, please call the number provided below to ensure that an electric hook up is still available. Vendors requiring electricity will be assigned booths closest to the source of electricity (pavilion). Vendors will be responsible for their own extension and/or drop cords running to their booth from the electric outlet. Vendors will only be allowed to connect to one (1) 20-amp outlet.
18. No gas-powered generators will be allowed.
19. **All vendor application fees (booth & electric) must accompany the application. Payment will not be accepted on the day of the event.**
The Braidwood Lions Club will not be responsible for lost or misdirected mail, e-mails or fax transmissions.
****There will be a \$10 fee for all checks returned due to insufficient funds****
20. Receive \$5.00 off of your fee for every vendor you refer.
21. All vendor application fees are non-refundable.

BRAIDWOOD LIONS CLUB will not assume liability for losses, damages and/or injuries by or to exhibitors.

For further information contact: Andy or Mary Kaminsky, Flea Market Coordinators, 779-233-1026

A POSTCARD OR EMAIL WILL BE SENT FOR CONFIRMATION OF RECEIPT OF APPLICATION. IF YOU DO NOT RECEIVE CONFIRMATION WITHIN 2 WEEKS OF SENDING APPLICATION, PLEASE CALL EVENT COORDINATORS ANDY AND MARY KAMINSKY.

The Braidwood Lions Club will be advertising the festival as well as the Flea Market, Arts & Crafts Show on social media, the club's website, radio broadcasts, printed flyers and in area newspaper publications.

Please share only official information/posts from the Braidwood Lions Club's Facebook page.

Please beware of "scammers" attempting to solicit vendors on behalf of our club/festival. The Braidwood Lions Club is not liable for payments made by vendors to incorrect sources or scammers.

2024 Braidwood Lions Club Summerfest
Arts & Crafts Show and Flea Market
Vendor Application



*****All Vendor Application Forms & Payments MUST Be Submitted By WEDNESDAY JULY 3, 2024***
****Absolutely No Applications Or Payments Will Be Accepted After The Deadline******

Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone Number: _____ Email Address: _____
Nature of Exhibit (describe the items you will be selling): _____

Check the day(s) you will be participating: _____ Saturday 7/20
_____ Sunday 7/21

of 10x10 booth spaces would you like to reserve: _____ Booth Fees: \$25.00 per space for one day
\$35.00 per space for two days

Do you require an electric connection? _____ Yes _____ No
Electric Fees: \$5.00 per day

Please contact the event coordinator prior to submitting this application/payment to verify that electric outlets are still available. Vendors will only be allowed to connect to one 20-amp electric outlet. Electric outlets will be permitted on a first-come, first serve basis

Were you referred to our event by another vendor? _____ Yes _____ No
If yes, please provide the vendor's name: _____

FEE TOTAL: \$ _____

Make checks payable to: Braidwood Lions Summerfest PayPal & Zelle Payment Option Also Available
Applications & payment can be Mailed to: Braidwood Lions Summerfest Flea Market
203 Fossil Cove Lane
Wilmington, IL. 60481

CONTRACT & LIABILITY WAIVER

I hereby make application for space at the BRAIDWOOD LIONS CLUB SUMMERFEST FLEA MARKET & ARTS & CRAFT SHOW, JULY 20 AND/OR JULY 21, 2024. I acknowledge that I have read and agree to abide by the associated terms & conditions as set forth by the Braidwood Lions Club and the Event Coordinators. I hereby agree to pay the sum of \$25.00 per space for 1 day or \$35.00 per space for 2 days along with electric fees as applicable. By submitting this application, I hereby agree to release, hold harmless and defend the Braidwood Lions Club and their officers, agents, event organizers, volunteers and associated sponsors; from any liability, injury and/or damages caused by or to any vendor; their property, employees, agents, or volunteers; or any event spectator; arising from my participation in this event. I understand that I must conduct myself in a professional manner and that discourteous behavior or actions towards other vendors, Event Coordinators, event volunteers or spectators may result in me being asked to leave the grounds without refund and not invited to return. I further understand that this event is held in an outdoor setting and is subject to the weather elements. I understand that all vendor fees must accompany this application, must be paid in advance and are non-refundable.

Print Name: _____ Signature: _____

Date: ____/____/____

----- FOR OFFICIAL USE -----

Date Received: ____/____/____ Received By: _____

Payment Method: ____ Cash ____ Check (# _____) ____ PayPal (Trans. #: _____)

Amount Received: \$ _____